



## THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF

JOLY

871 Forest Lake Road Sundridge Ontario (705) 384-5428

### FULL TIME EQUIPMENT OPERATOR– POSITION DESCRIPTION

Please forward resumes to  
[office@townshipofjoly.com](mailto:office@townshipofjoly.com)  
with Equipment Operator in the  
Subject line

#### **POSITION SUMMARY:**

The wage range for this position is \$ 25.00 to \$ 28.00 and a benefit package.

Operate various types of municipal equipment in the performance of Roads Department maintenance duties and performs other general labour, as directed.

#### **MAJOR DUTIES & RESPONSIBILITIES:**

1. Promote the Township's Mission and Values.
  2. Establish and maintain an effective working relationship with the Public Works Foreman, the Municipal Administrator, Officers/Employees of the Township, and the public.
  3. Provide professional technical advice to the Public Works Foreman.
  4. Safely operate municipally owned or rented equipment following the applicable Standard Operating Procedure ("SOP") established by the Public Works Foreman.
  5. Safely operate municipally owned vehicles or rented vehicles following the applicable SOP established by the Public Works Foreman.
  6. Perform inspections of vehicles and equipment following best practices and any established SOP.
  7. Perform routine maintenance and minor repairs to equipment as required.
  8. Assess and repair park areas.
  9. Provide general maintenance for municipal roads and facilities including grass cutting, garbage collection, minor repairs, and janitorial duties.
  10. Inspection of roads, bridges, sidewalks, and other transportation network structures.
  11. Carry out winter and summer road maintenance.
  12. Comply with health and safety protocols.
  13. Maintain confidentiality.
  14. Record activities and maintain logs as per operating standards.
  15. Complete special projects as assigned.
- Other
16. Liaise with other departments as may be required



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#### **QUALIFICATIONS:**

1. Grade 12 Diploma
2. Previous experience in operating heavy trucks, loader, backhoe, grader, etc.
3. Valid Driver's Restricted Class "A" licence with "Z" endorsement (maintaining a clear driver's abstract).
4. Must possess or be willing to obtain a chain saw license, traffic control in construction zones certification, Surface Miner modular license, propane handler's course, WHMIS, First Aid, and be prepared to upgrade any of these and/or obtain any other as required.

#### **PHYSICAL EFFORT:**

Regularly works independently and alongside department employees in the performance of road department duties.

#### **KNOWLEDGE & SKILL:**

The job requires the application of established methods or procedures and may involve some choice of methods. Actions could result in minor loss of time or resources and may affect the work of others. Considerable care is required when operating equipment on public roadways and worksites to prevent injury or harm to others.

#### **EFFORT:**

Concentration required when operating equipment on roadways and at construction sites. Work may include long periods of uninterrupted time operating equipment when plowing, salting/sanding. Heavy physical effort required when digging, brushing, etc. The coordination of both coarse and fine movements is required.

#### **CONTACTS:**

Contacts are primarily with fellow employees, occasional contacts with the public involving exchanging data or information.

#### **WORKING CONDITIONS:**

Required to be available outside of regular working hours to respond to weather conditions and in emergencies. Regularly exposed to noise, dirt, dust, inclement weather, as well as minor or regular exposure to major disagreeable conditions or hazards. Limited vacation time may be scheduled during the period of December 1 to March 31.